Minutes of February 14, 2002

Digital Signature Implementation Workgroup

Council on Technology Services

Present: Cheryl Clark (DMV), Vivian Cheatham (DMV), Chip German (UVA), Shirley Payne (UVA), Barbara Deily (UVA), Shelly McCabe (DIT), Jim Adams (DIT), Diane Horvath (VIPNet), Ray Lindquist (VDOT), Jenny Wootton (SoTech/DTP), Nelly Romero (DMAS), Graig Goeller (DMAS), Diane Wresinski (DTP), Sue Kropp (DIT), Maxine Carter (DMV), Robin Brown (DMV), Sandra Creekmore (DMV), Tim Rose (DMV), David Bunn (DMV), Kathy Bunn (DMV), David Wheeler (DMV), Mary Kaye Walker (DMV), Gail Reese (DMV), Debbie Dodson (DMV), Gene Greenwood (DMV), Bob Ludwick (Precise Biometrics, Inc.), Fred Haigler (Activcard), Martin Tesler (Cardobe Tech.), and Peter Beunt (DSS/DCSE).

Administrative Topics

- The COTS Executive Committee will meet on March 11, 2002 at DIT in the Executive Conference Room.

- The Full COTS Committee will meet on March 14, 2002 at the Virginia Department of Transportation Auditorium.

MyVirginia PIN - Sue Kropp

Sue Kropp reported that the joint efforts of DMV, DIT and VIPNet through the last six months have successfully completed the design, development and unit testing of MyVirginia PIN.

Project Status:

- Completed the integration-testing phase, which will be followed by additional levels of testing to include acceptance, stress and system penetration testing. Anticipated completion of testing by the end of March or Early April.

- Implementation will not immediately follow testing as in a traditional system development project but will be postponed until: (1) MVP is embraced by the Warner administration; (2) another participant can be secured; (3) funding is insured.

- Developed a marketing strategy, which includes the development of a recruitment package and a MVP brochure. The strategy is established to promote MVP among state and local organization for their e-government applications requiring an authentication method, and that will also provide information to Virginia citizens regarding the advantage of using web-based services. The recruitment package will be targeted toward prospective state and local agency participants. The package will be available as soon as approval for implementation is received and will be integrated into the re-start plan.

- Development of a technical packet that will be distributed to any agency, locality or other entity that is interested in participating in MVP. The packet will include everything a participant will need to actively begin their involvement in MVP.

- MVP will be supported by a Citizen Call Center, which can be accessed via a special 800 number or by email. Operators will be available to help a citizen with PIN related issues. The call center was modeled after the existing DMV Call Center. DMV will host the Citizen Call Center in the first quarter. Once statistics can be accumulated based on the activity at the DMV Call Center, DIT will establish a permanent MVP Call Center.

- A governance team upon system implementation will manage MVP. Roles and responsibilities have been defined, as well as, some activities that will be addressed during the next phase.

DSI Horizons Team Report - Shirley Payne

Shirley announced that on January 31, 2001, higher education (University of Wisconsin-Madison, University of California-Berkeley, University of Alabama at Birmingham, Georgetown University, University of Texas and the National Institute of Health demonstrated the ability to digitally sign grant applications. This is the first case in which the Higher Education Bridge has been successfully linked to the Federal Bridge for trusted electronic communications. For further information go to the January/February 2002 issue of the EDUCAUSE Review Journal at www.educause.edu/pub/er/erm.html. The article is titled "A Bridge for Trusted Electronic Communications in Higher Education and the Federal Government".

Presentations

Bob Ludwick, Account Manager for Precise Biometrics, gave a presentation on Precise Biometrics Technology.
View presentation (part A)
View presentation (part B)

Roundtable Discussion

Jenny Wootton reported that the COTS Executive Committee will recommend the following to Secretary Newstrom for approval:

- Proposed framework to reorganize the COTS workgroups.

- Develop a dashboard for workgroups to use to post meeting, minutes and project status reports.

- Develop a charter template to work within dashboard. This process with help keep consistency and uniformity between the workgroups.

Next Monthly Meeting: Thursday, April 11, 2002.